

Rental vehicle inspection and handover report

Report activity

Handover / Vehicle Return (please circle)	Date:
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Hirer details

Reservation number			
Hirer company name			
Address			
ABN:			
email			
Drivers Name			
Licence number		State	
Expiry date			

Vehicle details

Vehicle Make	Mercedes-Benz		Fuel	Ad-blue
Vehicle model	Actros 2653 Prime Mover		Full	Full
Registration		VIN	¾	¾
Odometer reading		Date	½	½
			¼	¼
			Empty	Empty

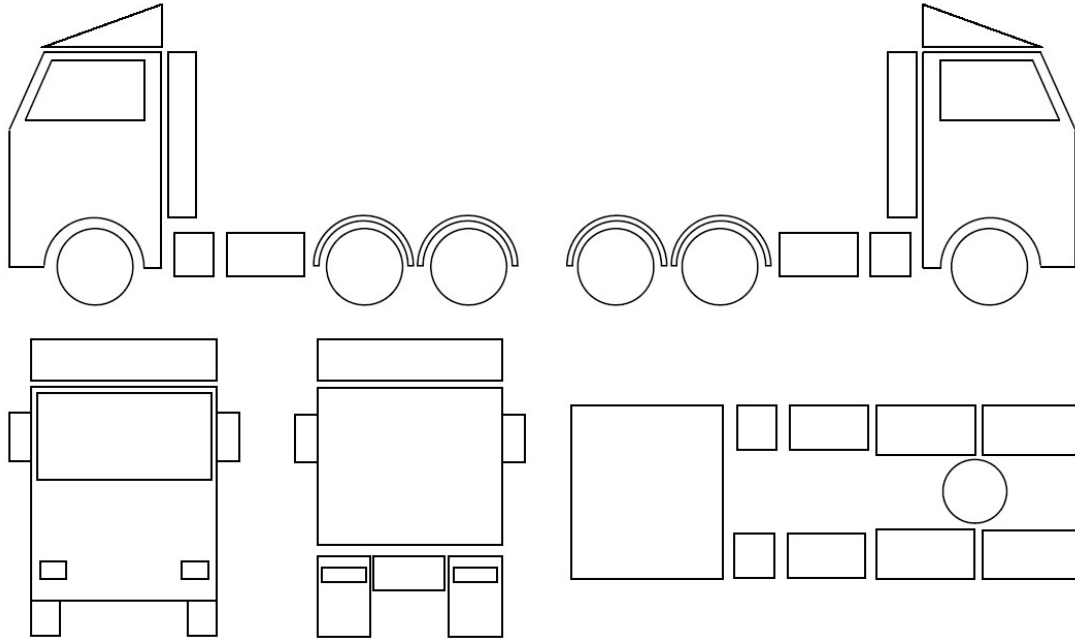
Rental details

Pick up location/dealer			
Date		Time	
Return Location			
Return Date		Time	

Condition Report

YES	NO		YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Cab exterior free from damage	<input type="checkbox"/>	<input type="checkbox"/>	Exterior lights free from damage
<input type="checkbox"/>	<input type="checkbox"/>	Windscreen free from chips and cracks	<input type="checkbox"/>	<input type="checkbox"/>	Turntable free from damage
<input type="checkbox"/>	<input type="checkbox"/>	Mirrors free from damage	<input type="checkbox"/>	<input type="checkbox"/>	Interior free from damage
<input type="checkbox"/>	<input type="checkbox"/>	Aero-kit free from damage	<input type="checkbox"/>	<input type="checkbox"/>	Key and Central locking remote
<input type="checkbox"/>	<input type="checkbox"/>	Fuel tank(s) free from damage	<input type="checkbox"/>	<input type="checkbox"/>	Fuel and Adblue tanks Full
<input type="checkbox"/>	<input type="checkbox"/>	AdBlue tank free from damage	<input type="checkbox"/>	<input type="checkbox"/>	Telligent service intervals up to date
<input type="checkbox"/>	<input type="checkbox"/>	Exhaust / catalyst free from damage	<input type="checkbox"/>	<input type="checkbox"/>	Telligent system free from faults
<input type="checkbox"/>	<input type="checkbox"/>	Guards free from damage	<input type="checkbox"/>	<input type="checkbox"/>	Complete set of tools
<input type="checkbox"/>	<input type="checkbox"/>	Tyres / rims free from damage	<input type="checkbox"/>	<input type="checkbox"/>	Truck clean

Tyre Condition (%)	Front:	Rear:
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Damage/faults:

Please include photos (tick complete)

<input type="checkbox"/>	Vehicle Front	<input type="checkbox"/>	Vehicle Right Hand Side
<input type="checkbox"/>	Vehicle Rear	<input type="checkbox"/>	Vehicle Left Hand Side
<input type="checkbox"/>	Dash – incl fuel and ad-blue gauges	<input type="checkbox"/>	Drivers licence – front and rear
<input type="checkbox"/>	Damage (if any)		

Driver/Customer declaration (tick and sign)

<input type="checkbox"/>	I acknowledge that all details provided are true and correct
<input type="checkbox"/>	I confirm I hold the correct class of licence that is current and valid to operate this vehicle
<input type="checkbox"/>	I acknowledge and agree to the Adaptalift Truck Rentals Pty Ltd terms and conditions of rental

Name:

Signature:

Date:

Dealer handover checklist

	Adaptalift have confirmed the release of the vehicle
	Driver familiarisation completed
	Insurance Certificate of Insurance provided and confirmed by Adapatlift
	Fuel and ad-blue levels confirmed
	Drives licence confirmed
	Driver signed acceptance of the vehicle

Name:

Signature:

Date:

Please submit the completed form and all photos to
enquiries@adaptalifttruckrentals.com.au

1800 851 281